ULCVS Tutorials

The 'My Notifications' Panel



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The 'My Notifications' Panel

The 'My Notifications' panel was designed to notify an AHJ of Certificate status changes.

You can:

- Customize the Certificates for which notifications are sent
- Set a Notification delay
 - 30 days after status change
 - 45 days after status change
- Generate a report of all Certificates for which you have been notified
- Export a list of Certificates to MS Excel

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		Group By	Export to Excel Spreadsheet	Con
My Notification	Apply Filt		000	Delete Notifications
Description	Date 👻	Serial No	New Status	
It has been 30	2016-10	FE36408105	Cancelled	
It has been 30	2016-10	PERSONAL	Cancelled	
It has been 30	2016-10	FERENDED	Expired	
It has been 30	2016-10	PERMIT	Expired	
It has been 30	2016-10	PERSONAL PROPERTY AND INCOME.	Cancelled	
Showing 1 - 5 of 200 More				
Set Notification Preferences				



'My Notifications' – Filter By



If you would like to view a list of Certificates based on certain criteria, you can do so using the 'Filter By' option .

You can filter results by:

- Number of days since the notification was sent
 - The past (7,15,30, etc.) days
- Date range
- Certificate serial number
- New Status
 - All (cancelled/expired) Certificates



'My Notifications' – Group By



You may also view notifications by groups by clicking the 🔛 icon.

You may group notifications by:

- Date
- New Status



Additional Questions



For more information on how to utilize and customize ULCVS, please visit <u>www.ul.com/ulcvs</u>.

If you have any additional questions, please contact:

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THANK YOU

